

Tuesday, August 31, 2021

Minutes of the Area B Advisory Planning Commission held on August 31, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:00 pm.

## MINUTES

### Present:

<b>Members:</b>	I. McIntyre	Area B Advisory Planning Commission
	F. Cochran	Area B Advisory Planning Commission
	S. Hartfelder	Area B Advisory Planning Commission
	A. Gibson	Area B Advisory Planning Commission
<b>Staff:</b>	T. Trieu	Manager of Planning Services
	B. Chow	Planner II

### Absent:

<b>Chair:</b>	M. Obal	Area B Advisory Planning Commission
<b>Members:</b>	C. McIntyre	Area B Advisory Planning Commission
	B. Lowey	Area B Advisory Planning Commission

### ATTENDANCE

All commission members attended via electronic means.

With the consent of the commission members, Ally Gibson assumed the position of presiding member in the absence of Chair Obal.

### CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES

The Acting-Chair called the meeting to order and acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### RECEIPT OF MINUTES

F. Cochran/S. Hartfelder: THAT the minutes of the Area B Advisory Planning Committee meeting held May 18, 2021 be received with the amended spelling for the word "termiante" to "terminate".

Carried

### REPORTS

#### **DEVELOPMENT VARIANCE PERMIT – 2113 AUSTIN ROAD (HENDERSON/ GORDON)**

Brian Chow, Planner II, provided an overview of the memorandum dated August 17, 2021 regarding Development Variance Permit DV 2B 21, 2113 Austin Road (Henderson/ Gordon) to reduce the rear yard setback for a proposed secondary dwelling from 7.5 metres to 3 metres, and to reduce the side yard setback for a staircase on the exterior of a principal dwelling from 5.5 metres to 2.4 metres.

Sarah Henderson and Shea Gordon were in attendance via electronic means.

A. Gibson/I. McIntyre: THAT the Area B Advisory Planning Commission support the Development Variance Permit application, DV 2B 21, 2113 Austin Road (Henderson/ Gordon) as proposed in the memorandum dated August 17, 2021 for the following reasons:

- The proposal is viable and there is enough information in the submission for the board to make a decision;
- It is reasonable to keep a distance between the main house (deck) and the new out building.

Carried      *NAY: S. Hartfelder*

### **STATUS UPDATE ON APC RECOMMENDATIONS**

Brian Chow, Planner II, provided an update regarding Electoral Area Services Committee and board decisions related to APC recommendations.

### **TERMINATION**

F. Cochran/A. Gibson: THAT the meeting terminate.

Carried

Time: 8:15 pm.

Confirmed By:

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Ally Gibson, Acting Chair

Recorded By:

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Ian McIntyre, Recording Secretary

These minutes were received by the Electoral Areas Services Committee on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.